**Climate Resourcing Coordination Center (CRCC)**

1. **About CRCC**

The Climate Resourcing Coordination Center (CRCC) has been setup with the purpose of providing technical depth to enhance Pakistan’s access to international climate finance. The Center is supported by FCDO Pakistan, housed at the National Rural Support Programme (NRSP), an organization with over 25 years’ experience in the development sector. NRSP is also an accredited entity of the Green Climate Fund (GCF) – the principal financial entity of the United Nations Framework on Climate Change (UNFCC).

CRCC has been established to:

* Mainstream climate action into the national economic and development strategy.
* Leverage international trends, opportunities, and partnerships to support national actions.
* Strengthen institutional absorptive capacity to benefit from international climate finance.
* Enable catalytic deployment of public resources to attract international private finance, scaling up climate investments in Pakistan.

Supporting climate resilient and low emission economic growth and development, CRCC will facilitate relevant public sector institutions and private sector organizations with project ideas and design, leading to development of a sound bankable pipeline of projects which can be funded and/or scaled up through diverse sources of international climate finance.

CRCC has core competencies in areas including, international climate normative frameworks and policies; investment methodologies and operational requirements of various global climate funds; existing legislative, policy and institutional arrangements in Pakistan; needs and potential for climate investments in Pakistan; and programme and proposal development.

1. **Overview of Prequalification**

CRCC invites applications of reputable Consultancy Companies/Organizations/Firms having active NTN registration, filer status as per FBR online portal and expertise in specialized domains, to be considered for induction in the Center’s *Prequalification* list, for the potential rendering of consultancy services as per project-specific requirements on a rolling basis.

* 1. **Background and Introduction**

CRCC aims to create a category wise database/pool of Companies/Organizations/Firms, including their areas of expertise; for the purpose of conducting consultancies, studies, surveys and related policy matters, required by the Center as per project needs. Companies/Organizations/Firms able to fulfill the *Eligibility Criteria* will be included in a *Prequalified list,* thereby becoming eligible to respond to RFPs being issued by the center from time to time.

The *Prequalification* application form and all other relevant documents can be accessed via [www.nrsp.org.pk/tenders](http://www.nrsp.org.pk/tenders).

Interested firms should submit their applications latest by **22nd August 2022 (not later than 11:00am),** by attaching duly filled documents in an email to [info@crcc.org.pk](mailto:info@crcc.org.pk) with the subject mentioning “FIRM PREQUALIFICATION APPLICATION”.

* 1. **Scope of Work**

Consultancy and Advisory services are required in the following, but not limited to, the major areas of:

* Pre-Feasibility/Feasibility/Market Studies
* Gender Assessment and Gender Action Plan
* Environmental and Social Risk Screening
* Impact Assessment/Management Framework
* Financial/Deal structuring
* Legal Procedure/Implementation
* Economic and Financial Modelling

1. **Scoring Methodology**

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| --- | --- | --- |
| **S. No.** | **ELIGIBILITY CRITERIA** | **MARKS TO BE ALLOCATED** |
|  | Companies/Organizations/Firms Profile | 20 |
|  | Specific/Similar Experience | 40 |
|  | General Experience | 25 |
|  | Capabilities of Personnel | 15 |
|  | **Total Points** | **100** |
|  | Minimum Qualification Score (65%) | 65 |

**Application Form**

1. **Company/Organization/Firm Profile**

|  |  |  |
| --- | --- | --- |
| **S #** | **Details** |  |
| 1 | **Profile of the agency:** |  |
| * Name of Company/ Organization/Firm: |  |
| * Date of registration |  |
| * Names of Managers/ Owners/ CEO/ Board of Directors/ Partners *(Name, parentage, CNIC numbers, addresses)* |  |
| * Website link/Social Media Handles |  |
| * Organizational Chart/Organogram |  |
| 2 | **Geographical area:** |  |
| * Location of agency office/sub office |  |
| * Number of branches |  |
| 3 | **Core Business area** |  |
| 4 | **Financial Position** |  |
| * Name of Bank |  |
| * Certificate of Financial Position |  |
| * Annual Audited Accounts *(last 2 financial years)* |  |
| * NTN of the Company |  |
| * Filing Status on ATL FBR portal |  |
| * Incorporation/ Registration Certificate |  |
|  | * Undertaking/Affidavit annexed A *(print it on company/firm letterhead duly signed by Director/CEO/Company Secretary)* |  |

1. **SPECIFIC/SIMILAR EXPERIENCE**

(Related to Scope of Work)

**AREA OF EXPERTISE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **#** | **Assignment Name & Major Deliverables** | **Client Name/Country** | **Period** | | **Value**  **(Rs)** | **Remarks** |
| **To** | **From** |
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1. **GENERAL EXPERIENCE OF THE FIRM**(During last five years that best illustrates qualification)

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| **#** | **Assignment Name & Major Deliverables** | **Client Name/Country** | **Period** | | **Value**  **(Rs)** | **Remarks** |
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1. **CAPABILITIES WITH RESPECT TO FIRM PERSONNEL**

**4a. NUMBER OF EMPLOYEES**

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| --- | --- | --- | --- |
| **TOTAL NUMBER OF EMPLOYEES** | | | |
|  | **Management** | **Professionals** | **Support Staff** |
| **Full Time** |  |  |  |
| **Part Time** |  |  |  |
| **Other**  (Provide Details) |  |  |  |

**4b. KEY PERSONNEL OF THE FIRM** *(Attached CV of maximum top ten personnel)*

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| --- | --- | --- | --- | --- |
| **S #** | **Name** | **Designation** | **Qualification** | **No. of years of Experience** |
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1. **Relevant Documents/ Publications/ Reports as samples**

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| **S #** | **Title** | **Attach or share link** |
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1. **List of document to attached**

**Below is the list of documents which need to attach with the application form as minimum.**

* Recent CTC copy of Incorporation/registration certificate.
* Copy of NTN.
* Copy of Filer Status as per FBR online portal.
* List of Names of Managers/ Owners/ CEO/ Board of Directors/ Partners  
  *(Name, parentage, CNIC numbers, addresses)*
* Company profile.
* Organizational Chart/Organogram
* Certificate of financial position
* Annual Audited account for the last two financial years.
* Sample Documents/ Publications/ Reports
* CVs of personnel
* Undertaking as per Annex **“A”.**

**Annex-A**

**UNDERTAKING**

**(To be submitted of Companies/Organizations/Firms letter head)**

In the response to your Prequalification No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I/We, the undersigned, hereby declare that:

* I/We confirm that we are not engaged in any corrupt, fraudulent, collusive or coercive practices and acknowledge that if evidence contrary to this exists, NRSP reserves the right to reject our proposal or terminate the contract with immediate effect.
* I/We are not bankrupt or being wound up, are having our affairs administered by the courts, have not the subject of proceedings concerning those matters, or are in any analogous arising from a procedure provided for in national legislation or regulations.
* I/We have not been convicted of an offence concerning professional conduct by any judgment.
* I/We have not been guilty of grave professional misconduct proven by any means which the NRSP can justify.
* I/We have fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with legal provision the country in which we are established or with those of the country where the contract is to be performed.
* I/We have not been the subject of the judgment for any fraud, corruption, involvement in criminal/terrorist organization or any other illegal activity detrimental to Pakistani Law.
* I/We as sole proprietorship, authorized dealers, Association of Persons (AOP), partnership firms, private or public limited companies or other do not have any kind of relationship with the NRSP Staff; and if later my this statement is not found in conformity with reality i.e. relationship is found, I would stand liable to NRSP as per the rules mentioned in the documents.
* Are not guilty of serious misinterpretation in supplying information.
* Are not in situations of conflict of interest (with prior relationship to project or family or business relationship to parties in NRSP).
* Have no relation, direct or indirect, with any terrorist or banned organizations.
* Are not blacklisted by any Local/International organization, PPAR, SPPRA, Government/semi-Government department, NGO or any other company/organization.
* Have no relation, direct or indirect, with proscribed individual/entities/political expose person(s).
* Are not on any list of sanctioned parties issued by the Pakistan Government, DIFD, USAID, UN agencies, UNSCR, NACTA, European Union and others.
* Have not been reported for/under litigation for child abuse.

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| Full official Name: |  |
| CNIC No.: |  |
| Name of Company/Organization/Firm: |  |
| Signature: |  |
| Official Stamp: |  |
| Date: |  |