

PREQUALIFICATION OF FIRMS/ VENDORS/ SUPPLIERS/ COMPANIES/ CONSULTANTS FOR 2024-25

National Rural Support Programme (NRSP) invites applications of reputable firms/ vendors/ suppliers/ companies/ consultants having active NTN and GST registration for procurement of various goods and services as described below: -

Advertising Agency/Media House	Automobiles	Events Management
Fire, Safety & Security	Furniture & Fixture	Hand Pumps & Hardware
Hotel & Guest House	IT Equipment	Insurance Companies
Kitchen & Toiletries	Livestock & Dairy	Medical & Surgical
Office Appliances	Relief Items	Rent A Car
Repair & Maintenance	Stationery & Printing	Seed & Fertilizer
Solar Equipment	Tools & Kits	Travel Agencies
Uniforms	Water Purification	Consultants/Firms/Resource persons

NRSP intends to create a category wise database of vendors prequalified for a period of two (2) years. Prequalification Application Form can be downloaded free of cost from NRSP website <https://nrsp.org.pk/tenders/> Interested firms/vendors/ suppliers/ companies/ consultants should send their applications latest by **Nov 08, 2023** in an sealed envelope marked "VENDOR PREQUALIFICATION 2024-25" in the top-right corner to the address given below.

Note: Current prequalification of suppliers will expire on **Dec 31, 2023** so all the pre qualified supplier need to send the fresh applications.

In-charge Procurement, National Rural Support Programme,

#7 Sunrise Avenue, Near COMSATS University, Park Road, Chak Shahzad, Islamabad.

Tel: (051) 8746170-173 Email: procurement@nrsp.org.pk

VENDOR PREQUALIFICATION FORM

PART I: PERSONAL BIO DATA

1. Name of Applicant/ Representative: *

2. CNIC No.: *

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3. Mobile No.: *

PART II: BUSINESS DETAILS

4. Business Name: * _____
5. Business Address: * _____

6. Email Address: * (Primary): _____ (Secondary): _____
7. Phone No.: * (1): _____ (2): _____
9. Address(es) of the branch office(s) (if any):
- a) _____ Phone No.: _____
- b) _____ Phone No.: _____
- c) _____ Phone No.: _____
10. Principal Business Activity: * ☐ Manufacturer ☐ Services ☐ Supplier ☐ Others
11. Brief Business Description: *

12. Corporate Status: * ☐ Sole Proprietorship: Name of proprietor: _____ CNIC: _____

[illegible]

- ☐ Other (write detail) _____

13. Established in Year: _____
14. Please list down the foreign Principals with whom you are working as Authorized Agent or otherwise dealing with their products. (Authorized Agent/ Dealer/ Distributor/ Seller)
- a. _____
- b. _____
- c. _____

* Mandatory

Note: (You may attach a separate list if more space is required.)

PART VII: LIST OF THE CATEGORIES

Indicate the categories in which you have specialization/ previous experience by putting ✓ against each. Categories are as under:-

Advertising Agency/ Media House

- ☐ Newspaper Advertisement
- ☐ Documentary/ Movie Making
- ☐ Photography
- ☐ Press Release
- ☐ Others

Automobiles

- ☐ Pick up 4 x 4/4 x 2
- ☐ Van
- ☐ Saloon Car
- ☐ Light Truck
- ☐ Motorcycles (Diff capacities)
- ☐ Scooty
- ☐ Tyres
- ☐ Spare Parts & Accessories
- ☐ Workshops
- ☐ Others

Events Management

- ☐ Workshop/ Seminar
- ☐ Trainings
- ☐ Catering
- ☐ Others

Fire, Safety & Security

- ☐ Fire Extinguishers
- ☐ Fire detection Systems
- ☐ Warning and safety signs
- ☐ Personnel Protective Equipment
- ☐ CCTV Cameras
- ☐ Walk Through Gates
- ☐ Metal Detector
- ☐ Razor wire/Fencing
- ☐ Others

Furniture & Fixture

- ☐ Office furniture Wooden/ Steel
- ☐ School furniture Wooden/ Steel
- ☐ School furniture Plastic
- ☐ Window Blinds
- ☐ Carpets
- ☐ Wooden/Vinyl Flooring
- ☐ Office Partition Wooden/ Aluminium
- ☐ Others

Hand Pumps & Hardware

- ☐ Conventional Hand Pump
- ☐ Force Hand Pump
- ☐ Ram Pump
- ☐ Deep Well Pump
- ☐ Pipe fittings and accessories
- ☐ Portable water tanks
- ☐ Others

Hotel and Guesthouse

- ☐ Hall for training/workshop
- ☐ Guest rooms
- ☐ Meal arrangements
- ☐ Others

IT Equipment

- ☐ Laptop/Desktop Computer
- ☐ Servers (Chasis/Blades)
- ☐ Tablet PC
- ☐ LCD Monitor
- ☐ Printers color/B&W
- ☐ Multimedia Projector
- ☐ Projection Screen
- ☐ Digital Camera (still and video)
- ☐ UPS (All types)
- ☐ Laptop bag/Backpack
- ☐ Scanner
- ☐ IP phones
- ☐ Photocopier (color/B&W)
- ☐ Computer Parts and accessories
- ☐ Toner for Copiers/Printers
- ☐ Network Switch
- ☐ Routers
- ☐ Firewalls
- ☐ Equipment Rack
- ☐ Data Storage drive
- ☐ Networking cable and accessories
- ☐ Others

Insurance Companies

- ☐ Group Life Insurance
- ☐ Motor/Vehicles Insurance
- ☐ Fire Insurance
- ☐ Marine Insurance
- ☐ Others

Kitchen and Toiletries

- ☐ Kitchen supplies
- ☐ Toiletries
- ☐ Office supplies
- ☐ Others

Livestock & Dairy

- ☐ Goats
- ☐ Poultry
- ☐ Cows
- ☐ Buffalos
- ☐ Dairy Equipment (Processing & Storage)
- ☐ Livestock Medicines
- ☐ Veterinary Instrument
- ☐ Livestock Vaccines/De wormer
- ☐ Animal Feed (Vanda)
- ☐ Others

Medical & Surgical

- ☐ Medicines
- ☐ Chemicals & Regents
- ☐ Surgical Item
- ☐ Disposable Item
- ☐ Surgical Equipment
- ☐ Hearing Aids
- ☐ Vision/Sun Glasses
- ☐ Clinic and Hospital Equipment
- ☐ Others

Office Appliances

- ☐ Air conditioner
- ☐ Refrigerator
- ☐ Electric Cattle
- ☐ Generator (Diesel/Petrol/ CNG- Diff capacities)
- ☐ ATS Panel
- ☐ Room Cooler
- ☐ Gas Heater
- ☐ Electric Heater
- ☐ Water Dispenser
- ☐ Microwave Oven
- ☐ LCD/LED TV
- ☐ PABX
- ☐ Air Cutter
- ☐ Fans/Lights
- ☐ Paper Shredder
- ☐ Conference room Audio/ Video Equipment
- ☐ Others

Relief Items

- ☐ Complete Tents
- ☐ Tarpaulin Sheet
- ☐ Corrugated sheets
- ☐ Polythene Sheet
- ☐ Nylon Rope
- ☐ Bamboo
- ☐ First Aid Kit
- ☐ Hygiene Kit
- ☐ Wash Kit
- ☐ Kitchen Set
- ☐ Quilts
- ☐ Matters
- ☐ Life Jacket
- ☐ Pillow
- ☐ Sweater
- ☐ Socks
- ☐ Non Cooked Food and Food Items
- ☐ Others

Rent A Car

- ☐ Car Rental upto 1300 cc
- ☐ Passenger Transport (Hiace/Coaster)
- ☐ Pickup 4 x 4
- ☐ Jeeps 4 x 4
- ☐ Others

Repair and Maintenance

- ☐ Electrical Works
- ☐ Plumping Works
- ☐ IT and Networking
- ☐ Steel Fabrication
- ☐ Glass and Aluminium Work
- ☐ Fiberglass Work
- ☐ Generator repair
- ☐ Others

Stationery & Printing

- ☐ Office Stationery
- ☐ Office consumable
- ☐ Printing of Books, Cards, Handouts, Brochure, Charts, Calendar, copies etc.
- ☐ Printing of Banner
- ☐ Others

Seed and Fertilizer

- ☐ Fertilizer DAP, Urea etc
- ☐ Seed different corps
- ☐ Others

Solar Equipment

- ☐ Home/office lighting
- ☐ Street Lighting
- ☐ Tube wells
- ☐ Others

Tools & Kits

- ☐ Hand Tool
- ☐ Carpenter Tool
- ☐ Mason Tool
- ☐ Welder Tool
- ☐ Beautician Kit
- ☐ Welder Tool Kit
- ☐ Mobile Phone Repairing Kit
- ☐ Sewing kit
- ☐ Embroidery machine and Kit
- ☐ Disaster Management Kit/ Emergency Response Kit
- ☐ Others

Travel Agencies

- ☐ Local and International Travel
- ☐ Others

Uniforms

- ☐ Office Uniform complete
- ☐ Jackets
- ☐ Shoes
- ☐ Others

Water Purification

- ☐ Water Filter
- ☐ RO Plant
- ☐ Spares and consumable Water Purification
- ☐ Others

Others

- ☐ Consultant/ Resource Person

If you want to add anything more, make use of this area:

PART VIII: CONSENT TO WORK WITH NRSP

Indicate the geographical location where you are willing to work with NRSP. *

Punjab

- | | |
|---------------------------------------|--------------------------------------|
| <input type="radio"/> All Punjab | <input type="radio"/> Multan |
| <input type="radio"/> Attock | <input type="radio"/> Muzaffargarh |
| <input type="radio"/> Bahawalnagar | <input type="radio"/> Nankana |
| <input type="radio"/> Bahawalpur | <input type="radio"/> Narowal |
| <input type="radio"/> Bhakkar | <input type="radio"/> Okara |
| <input type="radio"/> Chakwal | <input type="radio"/> Pakpattan |
| <input type="radio"/> Chinot | <input type="radio"/> Rahim Yar Khan |
| <input type="radio"/> Dera Ghazi Khan | <input type="radio"/> Rajanpur |
| <input type="radio"/> Faisalabad | <input type="radio"/> Rawalpindi |
| <input type="radio"/> Gujranwala | <input type="radio"/> Sahiwal |
| <input type="radio"/> Gujrat | <input type="radio"/> Sargodha |
| <input type="radio"/> Hafizabad | <input type="radio"/> Sheikhpura |
| <input type="radio"/> Haripur | <input type="radio"/> Sialkot |
| <input type="radio"/> ICT | <input type="radio"/> Toba Tek Singh |
| <input type="radio"/> Jhang | <input type="radio"/> Vehari |
| <input type="radio"/> Jhelum | <input type="radio"/> Vehari |
| <input type="radio"/> Khanewal | |
| <input type="radio"/> Khushab | |
| <input type="radio"/> Layyah | |
| <input type="radio"/> Lodhran | |
| <input type="radio"/> Mandi Bahauddin | |
| <input type="radio"/> Mianwali | |

Sindh

- ☐ All Sindh
- ☐ Badin
- ☐ Hyderabad
- ☐ Jamshoro
- ☐ Matiari
- ☐ Mirpurkhas
- ☐ Nawabshah
- ☐ Sanghar
- ☐ Sujawal
- ☐ Tando Allah Yar
- ☐ Tando Muhammad Khan
- ☐ Thatta
- ☐ Umerkot

Khyber Pakhtunkhwa

- ☐ All Khyber Pakhtunkhwa
- ☐ Abbotabad
- ☐ Charsadda
- ☐ Malakand
- ☐ Mardan
- ☐ Nowshera
- ☐ Swabi

Balochistan

- ☐ All Balochistan
- ☐ Awaran
- ☐ Gwadar
- ☐ Kech
- ☐ Lasbela
- ☐ Panjgoor

Azad Jammu & Kashmir

- ☐ All AJ&K
- ☐ Bagh
- ☐ Bhimber
- ☐ Hattian Bala
- ☐ Haveli
- ☐ Kotli
- ☐ Mirpur
- ☐ Muzaffarab
- ☐ Neelum
- ☐ Poonch
- ☐ Sudhnoti

* Mandatory

Name of the Applicant/ Representative: _____

Signatures: _____

Designation: _____

Date: _____

FOR OFFICIAL USE ONLY

☐ Recommended

☐ Not Recommended

Names & Signatures of committee:

- | | |
|----------|------------------|
| 1. _____ | Signature: _____ |
| 2. _____ | Signature _____ |
| 3. _____ | Signature _____ |
| 4. _____ | Signature _____ |
| 5. _____ | Signature _____ |

Approved:

Vendor code No: _____

Date: _____

In-charge Procurement

NATIONAL RURAL SUPPORT PROGRAMME

#7, Sunrise Avenue, Near COMSATS University, Park Road, Chak Shahzad, Islamabad, Pakistan.
Tel: +92 (51) 8746170-73, Fax: +92 (51) 2822779, Email: procurement@nrsp.org.pk, Web: www.nrsp.org.pk

TO WHOM IT MAY CONCERN

(To be submitted on Rs. 100/- judicial paper attested by Notary Public)

I, the undersigned representative of M/s _____ having its office
at _____

Do hereby affirms that our company/firm/organization is eligible because we:

1. Are registered company/firm/organization.
2. Are not bankrupt or in the process of going bankrupt.
3. Have not been convicted for an offense concerning professional conduct.
4. Have not been guilty of grave professional misconduct (proven by any means which the contracting authorities can justify).
5. Have fulfilled obligations related to payment of taxes.
6. Are not guilty of serious misinterpretation in supplying information.
7. Are not in situations of conflict of interest (with prior relationship to project or family or business relationship to parties in NRSP)
8. Were not declared at serious fault of implementation owing to a breach of their contractual obligations
9. Have no relation, direct or indirect, with proscribed individual/entities/political expose person/s.
10. Are not on any list of sanctioned parties issued by the Pakistan Government, DIFD, USAID, UN agencies, UNSCR, NACTA, European Union and others.
11. Are not blacklisted by any Local/International organization, Government/semi Government department, NGO or any other company/organization.
12. Have not been reported for/under litigation for child abuse.

Declared:

Name: _____
Designation: _____
CNIC: _____

Signature: _____
Date: _____

Witness by:

Name: _____
CNIC: _____

Signature: _____