



National Rural Support Programme

National Rural Support Programme

IRM Complex, 7, Sunrise Avenue, Park Road, Chak Shehzad,
Near COMSATS University, Islamabad. Ph: +92-51-8746170-3

Date: June 27, 2024

Tender No. NRSP/Refurb-Servers/RQ-1750 Rev 2.0

Revised Request for Proposals (RFP)

For the purchase of Refurbished Servers

for

National Rural Support Programme (NRSP)

Newspaper Advertisement

NRSP

National Rural Support Programme

REVISED REQUEST FOR PROPOSALS

National Rural Support Programme (NRSP) invites sealed Proposals for the procurement of Refurbish Servers from the registered suppliers / companies / organizations/firms having past experience and valid NTN & GST. The details of equipment are given below:-

S.No	Description	Qty
1	Supply of Refurbished Servers	5 Each
2	Configuration up gradation & Migration Services	1 Job

Details and terms & conditions are available in the RFP documents that can be downloaded free of cost from NRSP web site www.nrsp.org.pk/tenders/. Last date for submission of sealed proposals is **August 16, 2024 till 3:00pm** to the undersigned office at Islamabad. NRSP reserve the right to accept or reject any/all proposals without any reason thereof or funding constrains.

In-charge Procurement, National Rural Support Programme,
IRM Complex, #7 Sunrise Avenue, Park Road, Chakshahzad, Near
COMSATS University, Islamabad,
Ph: 051-8746170-3, procurement@nrsp.org.pk

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Details & Timelines		
1.	Date of availability of tender documents(RFP)	August 09, 2024
2.	Last date, time and address for receipt of Technical Proposals (in hard copies)	August 16, 2024 by 3:00 p.m.(PST) National Rural Support Programme, #7 Sunrise avenue, Near COMSATS University, Park Road, Chak Shahzad, Islamabad, Tel:+92(51) 8746170-173
3.	Date and Time of Opening of Technical Proposals	August 16, 2024 by 3:30p.m.(PST)
4.	Place of opening	National Rural Support Programme, #7 Sunrise avenue, Near COMSATS University, Park Road, Chak Shahzad, Islamabad, Tel:+92(51) 8746170-173
5.	Address for communication and correspondence	National Rural Support Programme, #7 Sunrise avenue, Near COMSATS University, Park Road, Chak Shahzad, Islamabad, Tel:+92(51) 8746170-173
6.	Contact for Firms	Interested Suppliers are requested to send their queries on the following email: procurement@nrsp.org.pk The email query should clearly mentioned the following details, so that in case of any clarification, the same maybe issued to them: <ul style="list-style-type: none"> Name of Company, Contact person, Mailing address, Telephone No. Email address, Mobile No. etc

Note: Proposals will be opened in presence of the supplier representative who choose to attend the opening sessions

1. Introduction

Established in 1991, NRSP is the largest Rural Support Programme in the country in terms of outreach, staff and development activities. It is a not for profit organization registered under Section 42 of Companies Ordinance 1984.

NRSP's mandate is to alleviate poverty by harnessing people's potential and undertake development activities in Pakistan. It has a presence in 56 Districts in all the four Provinces including Azad Jammu and Kashmir through Regional Offices and Field Offices. NRSP is currently working with more than half a million poor households organized into a network of more than 115,076 Community Organizations. With sustained incremental growth, it is emerging as Pakistan's leading engine for poverty reduction and rural development.

2. Background

National Rural Support Programme (NRSP) is largest provider of Microfinance services in Pakistan. Since NRSP has deployed its IT system across NRSP branches network so there is need to deploy server hardware for better security and performance of data. The detail specification of the required hardware are given below.

3. Procurement details.

The project scope spans around NRSP Islamabad datacenter. The selected firm will supply, install, configure, and test the offered Servers. The selected firm will also be responsible for integrating the newly installed Servers with existing server farm infrastructure and datacenter network. The selected firm is expected to use the international 'best practices' in delivering the services with in time, cost and quality. Maintenance and support services will have to be provided by same firm during warranty period.

The successful firm will be responsible for:

- a) Supply and installation of server hardware
- b) Complete Installation/Commissioning of proposed hardware with esxi 7
- c) Migration of existing VMs on new platform, Setup vcenter server 7.0 or higher
- d) Smooth and timely User Acceptance Test
- e) 3 Years services and Parts replacement warranty

Below is the complete list of hardware to be purchased under this tender.

S#	REFURBISHED SERVER HARDWARE SPECIFICATION (Silver)	Qty
1	Dell/HP/IBM Rack Mount Server 2 x CPU Intel® Xeon® Processor E5-2683 v4 16 Core 40Mb cache each socket, total 32 Core, 64 Threads Intel® Turbo Boost Technology 2.0 Frequency 3.0Ghz 768GB DDR4 RAM ECC Memory 2400Mhz Speed SAS & SATA RAID Controller 12Gbps support RAID 5,6 and 10 configurations iDRAC8 Enterprise License with Lifecycle Controller 2U Chassis with removable front bezel USB 3.0 Ports 14 x 1.2TB 10k 2.5" SAS HDD 12Gbps with Original HDD Caddies Dual IDSDM Module with 64GB cards for Failsafe Hypervisor 4 x 10GB Ethernet Ports Dual Port 8Gbps FC HBA Dual Redundant 80 Plus platinum Power Supplies 750 Watts each Original Sliding Rack Rails Server mounting, installation of ESXI, iDRAC, RAID configurations	3

	3 Years 9/5/365 services and parts Replacement Warranty (Local Support Services Islamabad) Must have A+ Condition	
S#	REFURBISHED SERVER HARDWARE SPECIFICATION (Gold)	QTY
2	Dell/HP/IBM Rack Mount Server 2 x CPU Intel® Xeon® Processor Gold 6138 16 Core or better 27.5Mb cache each socket Intel® Turbo Boost Technology 2.0 Frequency 3.7Ghz 768GB DDR4 RAM ECC Memory 2400Mhz Speed SAS & SATA RAID Controller 12Gbps support RAID 5,6 and 10 configurations iDRAC8 Enterprise License with Lifecycle Controller 2U Chassis with removable front bezel USB 3.0 Ports 14 x 1.2TB 10k 2.5" SAS HDD 12Gbps with Original HDD Caddies Dual IDSDM Module with 64GB cards for failsafe hypervisor 4 x 10GB Ethernet Ports Dual Port 8Gbps FC HBA Dual Redundant 80 Plus platinum Power Supplies 750 Watts each Original Sliding Rack Rails Server mounting, installation of ESXI, iDRAC, RAID configurations 3 Years 9/5/365 services and parts Replacement Warranty (Local Support Services Islamabad) Must have A+ condition	1
S#	REFURBISHED SERVER HARDWARE SPECIFICATION (Silver)	QTY
3	Dell/HP/IBM Rack Mount Server 2 x CPU Intel® Xeon® Processor 6 Core or better 128GB RAM Memory 1800Mhz Speed or better Internal RAID Controller 6Gbps SAS & SATA iDRAC8 Enterprise License with Lifecycle Controller 1U Chassis with removable front bezel USB Ports 5 x 600GB SAS 15k HDDs with caddies or better 2 x 1GB Ethernet Ports or better Dual Port 8Gbps FC HBA Dual Redundant 90 Plus platinum Power Supplies 750 Watts each Original Sliding Rack Rails Server mounting, installation of ESXI, vcenter, iDRAC, RAID configurations 3 Years 9/5/365 services and parts Replacement Warranty (Local Support Services Islamabad) Must have A+ Condition	1

Below are some queries and NRSP response on earlier phase.

- Will you provide the licenses including VMware Esxi 7, Microsoft Windows server, Linux server, database server and others, if applicable?
 - We don't have licenses and we will use Pirated
- What are the details of each of the existing servers? Hypervisors, Number of VMs, Operating Systems of VMs, Database or data stored outside the VM?
 - 5 Servers, each server have 5-6 VMs, ESXI, Windows Server, and Linux OS, Oracle DB, Local Disk
- What are the details of each of the servers to be procured? Hypervisors, Number of VMs, Operating Systems of VMs, Database or data stored outside the VM?
 - ESXI 7, 5-6 VMs, Windows, Linux, in future we store in SAN
- Does each existing VM have its data inside the very VM?
 - Yes
- Is there any SAN or NAS to be connected with the servers of this tender?
 - No
- In case, the servers to be procured are more than the existing number of servers, what is the plan of the additional servers?
 - No reply
- Do you have any SLA or contract with the vendor (who previously configured the software inside the VMs) to be present and responsible during the migration activity?
 - No but if required we can take help
- Does the migration involve any data or database as well?
 - Only data of VM
- Are the existing servers linked/ integrated with cloud services, Web Application Firewalls or external Load balancers etc?
 - Firewall

4. Requirements

Each and every part/ component required to operate hardware being procured or license(s), should be included in deliverable (technical and financial Proposal) and shall be the responsibility of the supplier.

5. Eligibility of the Supplier

Following is the eligibility criteria to participate in this tender. (Refer to Form E1)

- 5.1 Must be registered firm having NTN and GST Registration and must be on active tax payer list of FBR.
- 5.2 Supplier must have at least 3 years of experience in selling proposed Refurbished Servers (Attach documentary evidence in shape of Purchase Orders / Contracts / completion certificates with complete solution detail)
- 5.3 Proposed Servers must have 3 Years 9/5/365 Support (service and parts) from the date of commissioning
- 5.4 Undertaking of blacklisting as per Form E1.1

6. Submission of Proposals

Proposals will be accepted and evaluated using **Two Stage-Two Envelop Procedure**, The Technical and Financial proposals shall be submitted separately. **At first stage only Technical Proposals should be submitted** marked as:-

Technical Proposal - Tender No. NRSP/Refurb-Servers/RQ-1750 Rev 2.0

The cover letter should also specify the validity date of Proposal with point of contact (name, email & contact number) for this tender from supplier side.

6.1 The **technical proposal** shall provide/contain the following information/documents:

- a. Technical Proposal Submission Form (Form T1)
- b. Mandatory Eligibility Criteria (Form E1)
- c. Company Profile (Form T2)
- d. Specific experience for similar assignments (Form T3).
- e. General experience (Form T4).
- f. Proposed hardware compliance with required specifications, delivery time, installation/ testing/ commissioning plan (Form T5)
- g. Project Implementation Plan
- h. All the relevant literature, catalogs, brochures must be attached showing the technical specifications in details with technical compliance sheet.
- i. Technical BOQ Sheet (S#, Item, Specs, Model, Qty) .

(if any format/template is not available supplier can use his own to submit the required information)

The technical proposal shall not include any financial information.

6.2 The **financial proposal** shall contain the following information which will be called from the technically qualified suppliers at later stage:

- a. Financial Proposal Submission Form (Form F1)
- b. The DDP (Ex-Islamabad NRSP Data Center) price of each item with complete details, make and model. All applicable taxes and mentioned clearly. Prices should be on DDP (NRSP Data Center, Sihala), Islamabad basis. (Form F2)
- c. Delivery time required for each item. (Form F2)
- d. Supply, installation, testing and configuration details. (Form F2)
- e. Bid Security @2% of the total deliverable (including taxes) in the shape of Call deposit/Pay Order/Demand Draft/cashier cheque in the name of NRSP.
- f. Validity of the financial proposal. (Form F2)
- g. Other terms and conditions (if any).

6.3 If the proposal is not submitted in the prescribed formats or any of the item in the as mentioned above, the proposal may be rejected. All the required documents must be attached/provided.

6.4 Once the proposal is submitted in sealed cover by the supplier, NRSP will not accept any addition / alterations / deletions of the proposal. However, NRSP reserves the right to seek clarification or call for supporting documents from any/all of the suppliers, for which the concerned supplier will need to submit the documentary evidence(s) as required by NRSP.

6.5 Any Proposal, submitted with incorrect information will be liable for rejection. Further, if any supplier is found to have submitted incorrect information at any time, his proposal will be rejected and he may be debarred from participation in the future tendering processes.

6.6 The Supplier should take care in submitting the proposals and ensure that enclosed papers are not found loose and should be **properly numbered** and submitted in a file in proper manner so that the papers do not bulge out and tear during scrutiny.

6.7 **Last Date of Submission is Aug 16, 2024 3:00 pm local time. Supplier should be responsible to submit the proposal on time. Any delay from courier or rider will be on NRSP account. NRSP will close the Proposals receiving on above given date and time.**

6.8 The proposals must be submitted in original hard copy not later than Aug 16, 2024 till 3:00pm local time to the point of contact given below. Electronic proposals will not be entertained. Any proposals delivered after due date and time will be considered as non-responsive and disqualified from further consideration.

6.9 The proposals should be marked/addressed as:

(Technical Proposal for Refurbished Servers for NRSP)

Tender# NRSP/Refurb-Servers/RQ-1750 Rev 2.0

Procurement Committee,

National Rural Support Programme
IRM Complex, 7, Sunrise Avenue, Park Road, Chak Shehzad,
Near COMSATS University, Islamabad.
Ph:+92-51-8746170-3.

- 6.10 NRSP reserves the right for conducting pre-shipment inspection by its own personnel or reputed third parties. The selected supplier has to offer the hardware for inspection in such a manner that it does not affect the delivery schedule.
- 6.11 The offer should remain valid for a period of **60 days** from the closing/submission date. Any offer falling short of the validity period is liable for rejection. If a supplier extend proposal validity period then will also extend the security period.
- 6.12 Alternative option, if there is any alternate option then it mentioned separately in proposal. Alternative options benefits should be clearly mentioned.
- 6.13 Clearance of the equipment from Tax Authorities would be the responsibility of the supplier.
- 6.14 Selected supplier must undertake to provide NRSP, the consignment notes number(s) by which the equipment ordered had been dispatched from their site, so as to have online / web access to the tracking system of physical movement of the consignments sent through courier.
- 6.15 The supplier may withdraw its offer after its submission, provided that written notice of withdrawal is received by NRSP prior to the closing date and time prescribed for submission of proposals. No offer can be withdrawn by the supplier subsequent to the closing date and time for submission of proposals.

7. Evaluation Criteria

- 7.1 Supplier has to fulfill the eligibility criteria initially. After qualifying the eligibility criteria, technical compliance will be checked as per compliance sheet provided in this tender document. After technical compliance, financial proposals will be called from the technically qualified suppliers. Financially lowest proposal from the technically compliance proposals will be shortlisted for award. Complete tender will be awarded as turnkey to the overall lowest financial proposal.
- 7.2 NRSP technical evaluation committee will scrutinize the technical proposals to determine whether it is complete, whether errors have been made in the offer, whether required technical documentation has been furnished and whether the documents have been properly signed. Offers with incorrect information or not supported by documentary evidence, wherever called for, would be summarily rejected. However, NRSP, at its sole discretion, may waive any minor non-conformity or any minor irregularity in an offer. NRSP reserves the right for such waivers and this shall be binding on all suppliers.
- 7.3 For proper scrutiny, evaluation and comparison of offers, NRSP, at its discretion, may ask some or all suppliers for clarification of their offer. The request for such clarifications and the response will necessarily be in writing.

8. Deliverables

Refurbished Servers as per details given section 3. All the servers would be accepted with the third party software health check report which should have at least health of 100% HDD, 100% RAM and 90% processor.

9. Terms of Proposal

9.1 Bid Security

All suppliers shall furnish Bid Security Deposit equivalent to **2% of the total Cost of Deliverables** (including taxes) in the form of Call deposit/Pay Order/Demand Draft/cashier cheque in favor of NRSP. Cheque will not be accepted in any case. After selection of successful supplier, NRSP will return/release the bid security to the unsuccessful suppliers.

9.2 Performance Security

Performance security will be 5% of the total cost of Servers which will be withheld from the final payment for the period of one year. After the successful completion of warranty period of three years, performance security will be released. The amount withheld may be released against the bank guarantee of same amount provided by the supplier as performance guarantee.

10. Fees and payment Schedule

10.1 Payment will be made after the complete and satisfactory delivery/acceptance of Servers within 2-3 weeks through cross cheque in favour of supplier. For any advance payment bank guarantee of equal amount of advance would be required from any schedule bank in Pakistan.

10.2 Taxes will be deducted from all the invoices as per prescribed law of Govt. of Pakistan. If supplier has any of the tax exemption, the details must be attached with the invoice. Tax challans will be provided within 3-4 weeks of the payment.

11. Paying Authority

The payments as per the Payment Schedule covered hereinabove shall be paid by NRSP. However, Payment of the bills would be payable on receipt of advice/confirmation for satisfactory delivery / installation / configuration from Network Administrator and Programme Manager IT.

Following Documents are to be submitted for Payment:

- a. Bill
- b. GST Invoice
- c. Duly acknowledged Delivery Challan/acceptance Certificate.

12. Delivery Schedule

- 12.1 The Selected supplier must undertake to deliver the equipment ordered, to NRSP Data Center Sihala Islamabad within 10 days from the date of the Purchase Order/Contact. However, Delivery schedule may be changed under special circumstances at the discretion of NRSP.
- 12.2 NRSP reserves right to shift the ordered equipment to any location where it has presence, anywhere in Pakistan, either during the warranty.

13. Warranty & Maintenance

The supplier shall be fully responsible for the defected items and will be responsible to replace at his own cost with the same make/model of the equipment. All the Servers should have three-years warranty (Service and Parts) from the date of supply/installation as mentioned in the section 3.

14. Penalty for Downtime

In case of delay in the supply of material against the terms indicated in the purchase order/contract, the supplier will have to pay a fine of 0.5 % (Half) percent of the balance qty for each day of delay. Maximum penalty will be 10% of the total order/contract. If shipment is delayed for more than 20 days NRSP has the right to unilaterally cancel the PO/contract and supplier bid security will be forfeited.

15. Penalty on Liquidated Damages for delayed supply

In case the delivery is delayed beyond the stipulated date of delivery, 'Liquidated damage for late delivery @ one half of one percent (0.5%) of the order value for each day of delay or part thereof would be imposed, subject to maximum of 10% if the delay is for 20 days or more. The penalty for late delivery will be deducted from the final invoice amount.

16. Currency

All prices shall be expressed in Pakistani Rupees only.

17. Cost of Process

The supplier shall bear all the costs associated with the preparation and submission of proposals & samples (if any) and NRSP will in no case be responsible or liable for these costs regardless of the conduct or outcome of the bidding process.

18. Tender/RFP Document

The supplier is expected to examine all instructions, forms, Terms and Conditions and specifications in the Tender Document. Submission of a proposal not responsive to the Tender Document in every respect will be at the supplier's risk and may result in the rejection of its proposal without any further reference to the supplier.

19. Deadline for Submission of proposals

Proposals must be received by NRSP at the address specified in the Tender Document not later than the specified date and time as specified in the Tender Document. In the event of the specified date of submission of bids being declared a holiday for NRSP, the proposals will be received up to the appointed time on next working day.

NRSP may, at its discretion, extend this deadline for submission of proposals by amending the Tender documents.

20. Confidentiality Statement

All data and information received from NRSP for the purpose of this assignment is to be treated confidentially and is to be used ONLY in connection with the execution of these documents. All intellectual property rights arising from the execution of these documents are assigned to NRSP. The contents of written materials obtained and used in this assignment may not be disclosed to any third parties without the expressed advance written authorization of NRSP.

NRSP may then disclose the draft, final report and/or any related information to any person and for any purpose they may deem appropriate.

21. General Terms & Conditions

- 21.1 NRSP does not bind itself to accept the lowest or any proposal and reserves the right to reject any or all proposals at any point of time prior to the issuance of purchase order/contract without assigning any reasons whatsoever.
- 21.2 The NRSP reserves the right to resort to re-tendering without providing any reason whatsoever. The NRSP shall not incur any liability on account of such rejection.
- 21.3 The NRSP reserves the right to modify any terms, conditions or specifications for submission of offer and to obtain revised proposals from the suppliers due to such changes, if any.
- 21.4 Canvassing of any kind will be a disqualification and the NRSP may decide to cancel the supplier from its empanelment.
- 21.5 Supplier code of conduct is attached for required compliance as Annex A.

22. Rejection of the Proposal

The proposal is liable to be **rejected** if:

- a. The document doesn't bear signature of authorized person.
- b. It is received through E-mail/Whatsapp etc.
- c. If any brand of servers are offered other than Dell/HP/IBM.
- d. If the proposal is submitted without or less or not in required type the bid security deposit.
- e. If the technical bid is submitted without the Technical Compliance Sheet (Form T5).
- f. If the proposal is received after expiry of the due date and time stipulated for proposal submission.
- g. If the proposal is for refurbished, grey or smuggled or international warranty products.
- h. Incomplete proposals, partial proposals including non-submission or non-furnishing of requisite documents / Conditional proposals / proposals not conforming to the terms and conditions stipulated in this tender document are liable for rejection by the NRSP.

23. Modifications and Withdrawal of Proposals

Proposals once submitted will be treated, as final and no further correspondence will be entertained on this.

- a. No proposal will be modified after the deadline for submission of proposals.
- b. No supplier shall be allowed to withdraw the proposal, once the first technical proposal is opened.
- c. No supplier shall be allowed to withdraw the proposal, if the supplier happens to be a successful supplier.

24. Proposal Opening and Evaluation

- a. NRSP will open the proposals, in the presence of supplier's representative(s) who choose/authorized to attend, at the time and date mentioned in Tender document at the address mentioned at bidding details.
- b. The supplier's representatives who are present shall sign the sheet evidencing their attendance. In the event of the specified date of proposal opening being declared a holiday for Purchaser, the proposals shall be opened at the appointed time and place on next working days.
- c. Suppliers satisfying the technical requirements as determined by NRSP and accepting the Terms and Conditions of this document shall be short-listed.
- d. Decision of NRSP in this regard shall be final and binding on the suppliers.
- e. The contract will be awarded only to the successful responsive supplier.
- f. NRSP reserves the right to negotiate with Second and third supplier etc. if successful supplier is not able to supply the deliverables and his bid security will be forfeited.

25. Clarifications of Proposals

To assist in the examination, evaluation and comparison of proposals NRSP may, at its discretion, ask the supplier for clarification. The response shall be in writing and no change in the substance or price of the proposal shall be sought, offered or permitted.

26. NRSP's Right to Accept or Reject Any Proposal Or All proposals

NRSP reserves the right to accept or reject any proposal and annul the bidding process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected supplier or suppliers or any obligation to inform the affected supplier or suppliers of the ground for NRSP's action.

27. Governing Laws and Disputes

All disputes or differences whatsoever arising between the parties out of or in relation to the meaning and operation or effect of these Tender Documents or breach thereof shall be settled amicably. If however the parties are not able to solve them amicably, the same shall be settled by arbitration in accordance with the applicable Pakistani Laws, and the award made in pursuance thereof shall be binding on the parties. The Arbitrator/Arbitrators shall give a reasoned award.

28. Placement of Order and Acceptance

The supplier shall give acceptance of the order placed within 7 days from the date of order, failing which, NRSP shall have right to cancel the order.

29. Authorized Signatory

The supplier should indicate the authorized officials from their organization who can discuss, correspond, sign agreements / contracts, raise invoice and accept payments and also to correspond. The suppliers should furnish proof of signature of the authorized personnel for above purposes as required by the NRSP.

30. Appeals

Suppliers believing that they have been harmed by an error or irregularity during the award process may file a complaint to NRSP at complaints@nrsp.org.pk.

STANDARD FORMS

Form E1

MANDATORY ELIGIBILITY CRITERIA

Yes

No

1	Must be registered firm having NTN and GST Registration and must be on active tax payer list of FBR	<input type="checkbox"/>	<input type="checkbox"/>
2	Supplier must have at least 3 years of experience in selling proposed Refurbished Servers (Attach documentary evidence in shape of Purchase Orders / Contracts / completion certificates with complete solution detail)	<input type="checkbox"/>	<input type="checkbox"/>
3	Proposed Servers must have 3 Years 9/5/365 Support (service and parts) from the date of commissioning	<input type="checkbox"/>	<input type="checkbox"/>
4	Affidavit (on Rs.100/- stamp paper) dully signed and attested by Notary public as per format provided in From E1.1	<input type="checkbox"/>	<input type="checkbox"/>

Signature: _____

Name: _____

Date: _____

Form E1.1

DECLARATION OF ELIGIBILITY

SHOULD BE SUBMITTED ON RS.100- STAMP PAPER DULLY ATTESTED BY NOTARY PUBLIC

In the response to your Tender No. NRSP/Refurb-Servers/RQ-1750 Rev 2.0 I/We, the undersigned, hereby declare that:

- Our bid is valid for a period of 60 days from the last date for the submission.
- We agree to adhere to all of the terms and conditions as given in the tender documents of the NRSP and other documents as provided in the tender documents.
- We confirm that we are not engaged in any corrupt, fraudulent, collusive or coercive practices and acknowledge that if evidence contrary to this exists, NRSP reserves the right to reject our bid or terminate the contract with immediate effect.
- We are not bankrupt or being wound up, are having our affairs administered by the courts, have not the subject of proceedings concerning those matters, or are in any analogous arising from the a procedure provided for in national legislation or regulations.
- We have not been convicted of an offence concerning professional conduct by any judgment.
- We have not been guilty of grave professional misconduct proven by any means which the NRSP can justify.
- We have fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with legal provision the country in which we are established or with those of the country where the contract is to be performed.
- Have no relation, direct or indirect, with proscribed individual/entities/political exposed person/s or terrorists organizations.
- Not or never prosecuted under Schedule 4 of the proscribed persons under NACTA for AML/CFT.
- We have not been the subject of the judgment for any fraud, corruption, involvement in criminal/terrorist organization or any other illegal activity detrimental to Pakistani Law.
- I/We as sole proprietorship, authorized dealers, Association of Persons (AOP), partnership firms, private or public limited companies or other do not have any kind of relationship with the NRSP Staff; and if later my this statement is not found in conformity with reality i.e. relationship is found, I would stand liable to NRSP as per the rules mentioned in the tender documents.
- Are not guilty of serious misinterpretation in supplying information.
- Are not in situations of conflict of interest (with prior relationship to project or family or business relationship to parties in NRSP).
- Have no relation, direct or indirect, with any terrorist or banned organizations.
- Are not blacklisted by any Local/International organization, PPAR, SPPRA, Government/semi Government department, NGO or any other company/organization.
- Have no relation, direct or indirect, with proscribed individual/entities/political expose person(s).
- Are not on any list of sanctioned parties issued by the Pakistan Government, DIFD, USAID, UN agencies, UNSCR, NACTA, European Union and others.
- Have not been reported for/under litigation for child abuse.

Full official Name: _____

CNIC No: _____

Name of Company: _____

Signature: _____

Company Stamp: _____

(Should be attested by Notary Public)

Form T1

(To be submitted on firm/company letter head)

TECHNICAL PROPOSAL SUBMISSION FORM

[Date]

To:

Procurement Committee,
National Rural Support Programme,
IRM Complex, 7th Sunrise Avenue, Park Road,
Near COMSATS University, Islamabad.
Tel: (92-51) 8746170-73

Subject: Submission of Technical proposal Tender# NRSP/Refurb-Servers/RQ-1750 Rev 2.0

Sir,

We, the undersigned, offer to provide the equipment & services for NRSP, in accordance with your Request for Proposal dated Aug 09, 2024. We are hereby submitting our Technical Proposal.

Our Proposal is binding upon us and subject to the modifications resulting from Contract negotiations. We understand that NRSP may accept or reject our proposal without giving any reason.

We understand you are not bound to accept any Proposal you receive.
We remain,

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

Email:

Contact No.:

Form T2

(To be submitted on firm/company letter head)

SUPPLIER PROFILE

S #	Criteria	Details/Remarks
1	Profile of the Supplier: i. Registration details and age of Company ii. Names of Managers/ Owners/ CEO/ Directors/ Partners	
2	i. Location of supplier office/sub office ii. Number of branches iii. Number of employees	
3	Financial Position i. Name of Bank(s) ii. Certificate of Financial position from bank(s) iii. Copy of last financial year audit report dully signed by the auditor iv. Tax Registration (NTN & STN)	

Signature: _____

Name: _____

Date: _____

Form T3

(To be submitted on firm/company letter head)

SPECIFIC EXPERIENCE PROPOSED HARDWARE

NAME OF CLIENT(S)	NAME OF ASSIGNMENT/ PROJECT	PERIOD OF ASSIGNMENT/ PROJECT	VALUE OF ASSIGNMENT / PROJECT	CONTACT DETAILS OF CLIENT

Authorized Signature: _____

Stamp: _____

Date: _____

Form T4

(To be submitted on firm/company letter head)

GENERAL EXPERIENCE OF SUPPLIER

NAME OF CLIENT	NAME OF ASSIGNMENT/ PROJECT	PERIOD OF ASSIGNMENT/ PROJECT	VALUE OF ASSIGNMENT / PROJECT	PRESENT STATUS OF THE ASSIGNMENT/ PROJECT

Signature: _____

Name: _____

Date: _____

Form T5

(To be submitted on firm/company letter head)

PROPOSED HARDWARE/SOFTWARE COMPLIANCE SHEET

S#	Required Specs	Make/Model/Specs	Yes/no
1	Dell/HP/IBM Rack Mount Server		
	2 x CPU Intel® Xeon® Processor E5-2683 v4		
	40Mb cache each, 32 Core, 64 Thread		
	Intel® Turbo Boost Technology 2.0 Frequency 3.0Ghz		
	768GB DDR4 RAM		
	ECC Registered Memory		
	Memory 2400Mhz Speed		
	SAS & SATA RAID Controller 12Gbps support RAID 5,6 and 10 configurations		
	Dual IDSDM Module with 64GB cards for failsafe hypervisor		
	iDRAC8 Enterprise License with Lifecycle Controller		
	2U Chassis		
	removable front bezel		
	USB 3.0 Ports		
	14 x 1.2TB 10k 2.5" SAS HDD 12Gbps with Original HDD Caddies		
	4 x 10GB Ethernet Ports		
	Dual Port 8Gbps FC HBA		
	Dual Redundant 80 Plus platinum Supplies 750 Watts each		
	Original Sliding Rack Rails		
	3 years service and parts replacement warranty Server mounting, installation of ESXI, iDRAC, RAID configurations		

S#	Required Specs	Make/Model/Specs	Yes/no
2	Dell/HP/IBM Rack Mount Server		
	2 x CPU Intel® Xeon® Processor Gold 6138		
	27Mb cache each, 32 Core, 64 Thread		
	Intel® Turbo Boost Technology 2.0 Frequency 3.0Ghz		
	768GB DDR4 RAM		
	ECC Registered Memory		
	Memory 2400Mhz Speed		
	SAS & SATA RAID Controller 12Gbps support RAID 5,6 and 10 configurations		
	iDRAC8 Enterprise License with Lifecycle Controller		
	2U Chassis		
	removable front bezel		
	USB 3.0 Ports		

	14 x 1.2TB 10k 2.5" SAS HDD 12Gbps with Original HDD Caddies		
	Dual IDSDM Module with 64GB cards for failsafe hypervisor		
	4 x 10GB Ethernet Ports		
	Dual Port 8Gbps FC HBA		
	Dual Redundant 90 Plus platinum Supplies 750 Watts each		
	Original Sliding Rack Rails		
	3 years services and parts replacement warranty Server mounting, installation of ESXI, IDRAC, RAID configurations		

S#	Required Specs	Make/Model/Specs	Yes/no
3	Dell/HP/IBM Rack Mount Server or equivalent		
	2 x CPU Intel® Xeon® Processor 6 Core or better		
	128GB RAM Memory 1800Mhz Speed or better		
	SAS & SATA RAID Controller 12Gbps support RAID 5,6 and 10 configurations		
	iDRAC8 Enterprise License with Lifecycle Controller		
	5 x 600GB SAS 15k HDDs with caddies or better		
	2 x 1GB Ethernet Ports or better		
	Dual Redundant 90 Plus platinum Power Supplies 750 Watts		
	Dual Port 8Gbps FC HBA		
	1U Chassis		
	removable front bezel		
	USB Ports		
	Original Sliding Rack Rails		
	3 Year service and parts replacement Warranty (Local Support Services Islamabad) Server mounting, installation of ESXI, vcenter, IDRAC, RAID configurations		

Signature: _____

Name: _____

Date: _____

Form F1

(To be submitted on firm/company letter head)

FINANCIAL PROPOSAL SUBMISSION FORM

[Date]

To:

Procurement Committee,
National Rural Support Programme,
IRM Complex, 7th Sunrise Avenue, Park Road,
Near COMSATS University, Islamabad.
Tel: (92-51) 8746170-73

Subject: Submission of Financial proposal Tender# NRSP/Refurb-Servers/RQ-1750 Rev 2.0

Sir,

We, the undersigned, offer to provide the equipment & services for NRSP, in accordance with your Request for Proposal dated Aug 09, 2024. We are hereby submitting our Financial Proposal.

Our Proposal is binding upon us and subject to the modifications resulting from Contract negotiations. We understand that NRSP may accept or reject our proposal without giving any reason.

We understand you are not bound to accept any Proposal you receive.
We remain,

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

Email:

Contact No.:

Form F2

(To be submitted on firm/company letter head)

FINANCIAL PROPOSAL

S. No.	Description	Make/Model	Qty	Unit Price	Total Price	GST/ SST	T. Price with GST/ SST
1	Supply of Refurbish Servers Silver		3 Each				
2	Supply of Refurbish Servers Gold		1 Each				
3	Supply of Refurbish Servers Silver		1 Each				
2	Configuration up gradation & Migration Services for all the above servers		1 Job				
Grand Total (PKR):							

Validity of Proposal:

Delivery Time:

Bid Security Amount:

Any other details or terms & conditions: -

Signature: _____

Name: _____

Date: _____

Annex-A

Code of Conduct and Ethics

(Non-Employee, consultants, vendors and third parties)

Upholding ethical standards protects the integrity, fairness, and transparency of the procurement process.

As a consultant/Vendor professional objective is to assist NRSP to add value to their enterprise, whether that enterprise takes the form of a business, a not-for-profit organization or any element of government.

As a consultant/vendor requires adherence to this Code of Conduct and Ethics as a condition of relation. All consultants/vendors have pledged to abide by the NRSP's Code of Conduct and Ethics and their voluntary adherence to the Code signifies the self-discipline of the profession.

All individuals (non-employees) contracted or functionally related to NRSP, including executing entities and third-party vendors: -

1. Will serve NRSP with integrity, competence, objectivity, independence and professionalism.
2. Will only accept assignments that they are competent to perform; and will only assign staff or engage colleagues with knowledge and expertise relevant to the assignment.
3. Before accepting any assignment will establish with NRSP realistic expectations of the objectives, scope, expected benefits, work plan and fee structure of the assignment.
4. Will treat all confidential NRSP information appropriately; will take reasonable steps to prevent access to confidential information by unauthorized people and will not take advantage of proprietary or privileged information, for use by them or others, without the NRSP's permission.
5. Will avoid conflicts of interest, or the appearance of such, and will disclose to NRSP immediately any circumstances or interests that they believe may influence their work, judgment or objectivity.
6. Will not contact NRSP during the any pre-solicitation or evaluation phase in which participated, unless NRSP contact for any information.
7. Will offer to withdraw from assignment when they believe their objectivity or integrity may be impaired.
8. Will inform NRSP immediately if there is any change in contact person, email, address, directors, release of any of his/her employee or any such information which could be necessary for NRSP record.
9. Will represent the profession with integrity and professionalism in their relations with NRSP, colleagues and the general public.
10. Will report to appropriate authorities within or external to NRSP organization any occurrences of malfeasance, dangerous behavior or illegal activities discovered during the course of an assignment.
11. Will not offer commissions, gift, bribe, remuneration, or other benefits from himself or from a third party in connection with any assignment to NRSP, and will disclose in advance any financial interests.
12. Will promote adherence to the Code of Conduct and Ethics by all other staff working on their behalf.
13. Strive to treat all persons of NRSP with respect and courtesy in accordance with applicable international and national conventions and standards of behavior;
14. Never intentionally commit any act or omission that could result in physical, sexual or psychological harm to the beneficiaries we serve, or to their fellow workers;
15. Not condone or intentionally participate in corrupt activities or illegal activities. While respecting and adhering to these broader frameworks of behavior,
16. Shall not harass, discriminate, or retaliate against any other consultant/vendor or any member of society.
17. Shall make themselves available and fully participate in all administrative inquiries with completely honesty.
18. No NRSP employees shall solicit anything of value from a citizen or business for services that the NRSP is expected to provide.
19. Shall not remove NRSP property from its assigned place for personal use. Defacing or destroying NRSP property is vandalism and shall be dealt strictly.
20. Will not permit considerations of race, gender, nationality, religion, politics, sexual orientation or social status to influence professional behavior or advice.
21. Will be respectful of those whose wellbeing may be contingent. Will diligently apply objective judgment to all consulting assignments, based on the best information available. Will conduct independent research and analysis where possible, and will consult with colleagues and others who can help inform the judgment.
22. Will not use any services, goods, materials, technology and/or equipment provided by or paid for by NRSP for illegal, inappropriate, or otherwise disruptive activities, or in support of such activities.
23. Shall not place or display non-official notices in NRSP premises without prior written approval from the appropriate authority.
24. Shall not possess unauthorized weapons, illegal drugs, or alcohol on NRSP premises.
25. Shall strictly follow the NRSP's workplace policies while on any NRSP premises.

This Code of conduct is not exhaustive and may not anticipate every situation which may morally, ethically, professionally, legally compromise the employees or NRSP interests. In this regard NRSP expects to use sound judgment. However, compliance with this Code is a mandatory obligation owed by all consultants, third party vendors etc. Breach of this Code or any requirements mentioned in these Rules will result in disciplinary action and may lead up to cancellation of work order/registration including legal action or other appropriate disciplinary actions.

Anti-Money Laundering and Anti-Terrorism Financing Policy

"It is the policy of the NRSP to prohibit and actively prevent money laundering and any activity that facilitates money laundering or the funding of terrorism or criminal activities" by complying with all applicable requirements under the **Anti-Money Laundering Act 2010** (Act No. VII of 2010 - an Act to provide for prevention of money laundering) and **Anti-Terrorism (Second Amendment) Act, 2014** and its implementation regulations. Recently under the national action plan and SECP regulations money laundering has been identified as a major cause for corruption and criminal activities. Therefore, NRSP is very sensitive to ensuring that our platform is not used for any such purposes.
