

Queries and replies for RFP Hiring of an IT Organisation/ Firm for Advisory on the Development of ERP/ Data Management System for Climate Resourcing Coordination Center (CRCC) RQ-2296

Sr. No.	Query	NRSP Response
1	Please confirm the total number of in-scope locations/offices (Head Office, Regional Offices, Field Offices, CRCC unit).	Currently physical location is one office in Islamabad only.
2	Kindly share the list of in-scope departments expected to be covered under the ERP advisory (Finance, HR, Procurement, Admin, MEL, etc.).	Organisational support departments like HR, Finance, Admin, Procurement, and others along with programme functions as indicated in RFP
3	Please provide a functional organogram or governance structure for CRCC/NRSP, highlighting reporting lines and decision authorities.	This will only be shared with the selected organization/ firm.
4	Specify whether any existing software applications (e.g., accounting systems, HRMS, or MIS) are currently being used and expected to be integrated or replaced.	Currently institutional departments like HR, Finance, and others are on the central system of NRSP.
5	Clarify if the scope includes assessment of both NRSP and CRCC systems or CRCC only.	The current assignment's scope is housed under NRSP.
6	Confirm the completion timeframe (currently 6 weeks in RFP). Is there flexibility for extension in case of data or stakeholder delays?	Yes, the timeline is extendable if required and approved by the management.
7	Please confirm whether out-of-pocket expenses (e.g., travel, boarding, communication) are included in the PKR 4 million cap or reimbursable separately.	There will be no additional coverage of out-of-pocket expenses.
8	Indicate the number and designation of key stakeholders expected to be consulted during diagnostic and design phases.	To be decided.
9	Please confirm the frequency and mode of meetings (onsite/virtual) required during the advisory period.	In person meetings. Frequency as per project requirement.
10	Is the data migration assessment part of the advisory scope or will it be part of a later implementation phase?	Yes.
11	Confirm whether the advisory deliverables (Inception Report, Deployment Plan, Budget Framework, Post-Deployment Support Framework) are expected to include business process re-engineering recommendations.	Yes, where required.
12	Clarify if hardware and infrastructure assessment (servers, hosting, cloud readiness) is within the current advisory scope.	Yes
13	Please confirm if system security architecture and ISMS alignment recommendations are required in the ERP advisory blueprint.	Yes
14	Kindly share whether NRSP expects the consultant to perform stakeholder workshops and capacity-building sessions during advisory.	Yes, as per RFP.
15	Specify the expected number of user groups and modules to be analyzed for process mapping (Finance, HR, Procurement, etc.).	Exact list is not available.
16	Clarify the approval process and turnaround time for deliverable acceptance (Inception, Deployment Plan, Budget, Support Framework).	This will be communicated to the selected organization/ firm.
17	Confirm whether NRSP will assign a dedicated focal person for project coordination and document access.	Yes

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18	Specify whether NRSP/CRCC expects recommendations for ERP platform selection (SAP, Oracle, MS Dynamics, or custom) as part of this advisory.	Yes, along with the rationale of selecting the proposed platform.
19	Kindly clarify whether post-deployment SLAs are to be defined conceptually or in measurable contractual terms.	Post-deployment support requirements should be listed. A financial budget or range would be required as well.
20	Confirm if risk assessment should include both technical and business process risks, and whether a risk register template is preferred.	Both technical and business risks.
21	Will the consultant's recommendations be reviewed jointly by CRCC and NRSP or only by NRSP?	CRCC is housed under NRSP. A technical review committee nominated by NRSP will evaluate all proposals.
22	Confirm whether any government or donor compliance standards (e.g., FCDO, GCF, SECP) must be explicitly addressed in system design recommendations.	Yes, there are some specific requirements which will be shared with the selected organization/firm to help them advise on the system blueprint.
23	Could you confirm whether the advisory scope is limited to blueprinting and system design, or may include pilot configuration/demonstration of modules?	The advisory scope is limited to blueprint and system design. Milestones and deliverables are listed on page 25 of the RFP document.
24	Is CRCC open to leveraging open-source ERP platforms (e.g., Odoo Enterprise) for the architecture recommendation, provided it meets security and scalability requirements?	There is no restriction on the use of open-source ERP platforms.
25	For the impact and MEL module, are there any preferred reporting frameworks (e.g., GCF, SDG indicators, or internal NRSP templates)?	Yes, there are preferred reporting frameworks which will be shared with the selected advisory team for the preparation of system design.
26	Is there an existing data repository or system (e.g., spreadsheets, MIS) that will need to be assessed during diagnostics?	While there are institutional data repositories (HR, Finance, etc) but the programme data systems have to be built from scratch. There is no historic data.
27	Can virtual consultations be held with CRCC and NRSP teams during the advisory phase, or are in-person sessions preferred?	In-person sessions.
28	Would the advisory team be eligible to participate in the subsequent system implementation RFP, if issued later?	When the RFP of system development is issued, advisory teams will be eligible to participate subject to the eligibility criteria and other terms & condition of the RFP".
29	Should we send the technical and financial proposals physically to your Islamabad office, or is email submission also acceptable?	Only physically submission of proposals in sealed envelopes will be accepted. (Proposal via email would not be accepted). Pls follow the method of submission as provided on page of RFP.