

**Prequalification Documents**  
**For**  
**Shortlisting of the Suppliers**  
**for**  
**Supply of Ear Tags for Small Ruminants (Goats)**  
**through Community Institutions (CIs)**  
**under**  
**Southern Punjab Poverty Alleviation Project (SPPAP).**

**Disclaimer:** This prequalification is processed on behalf and request of community institutions of SPPAP-II project, NRSP, as a social mobilization partner in SPPAP-II, does not take any responsibility or liability arising out of any force majeure and conflict with communities during project execution.

## (Newspaper Advertisement)



National Rural Support Programme

### Prequalification of Suppliers

National Rural Support Programme (NRSP) is implementing Southern Punjab Poverty Alleviation Project (SPPAP). NRSP is assisting the Community Organizations working under SPPAP in prequalification of suppliers for supply/installation/testing/commissioning of Solar PV systems and supply of ear tags for small Ruminants (goats). A total of 1,150 solar systems need to be supply & install and 45,000 ear tags to be supplied. The details of project districts are provided below:

S. No	District	Tehsil	S. No	District	Tehsil
1	Bahawalpur	Ahmadpur East	6	Layyah	Layyah
2	Bahawalnagar	Bahawalnagar	7	Bhakhar	Darya Khan
3	Muzaffargarh	Jatoi	8	Mianwali	Isa Khel
4	Rajanpur	Rajanpur	9	RY Khan	Liaquatpur
5	DG Khan	Taunsa Sharif	10	Khushab	Khushab

Details of terms & conditions are available in the prequalification documents that can be downloaded free of cost from NRSP website <https://nrsp.org.pk/tenders/>. Last date for submission of documents is **December 19, 2025 till 3:00pm**. NRSP reserve the right to accept or reject any/all documents without any reason thereof or funding constraints.

**NRSP on behalf of Community Organizations working under SPPAP**  
**National Rural Support Programme, 7, Sunrise Avenue, near**  
**COMSATS University, Park Road, Chak Shahzad, Islamabad. Tel:**  
**+92(51) 8746170-173**

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The Daily News (RWP/LHR Editions)

<b>Details</b>		
1.	Date of availability of documents on NRSP website	<b>December 04, 2025</b>
2.	Last date and time for sending queries/questions or clarifications by suppliers	<b>December 08, 2025</b>
3.	Last date and time for reply of queries/questions or clarifications by NRSP	<b>December 09, 2025</b>
4.	Last date, time and address for receipt of Documents (in hard copies)	<b>December 19, 2025 by 3:00 p.m.(PST)</b> National Rural Support Programme, #7 Sunrise avenue, Near COMSATS University, Park Road, Chak Shahzad, Islamabad, Tel:+92(51) 8746170-173
5.	Date and Time of Opening of prequalification documents	<b>December 19, 2025 by 3:30 p.m.(PST)</b>
6.	Place of opening	National Rural Support Programme, #7 Sunrise avenue, Near COMSATS University, Park Road, Chak Shahzad, Islamabad, Tel:+92(51) 8746170-173
7.	Address for communication and correspondence	National Rural Support Programme, #7 Sunrise avenue, Near COMSATS University, Park Road, Chak Shahzad, Islamabad, Tel:+92(51) 8746170-173
8.	Contact for Suppliers	Interested Suppliers are requested to send their queries on the following email: <a href="mailto:nrspprocurement@nrsp.org.pk">nrspprocurement@nrsp.org.pk</a> . The email query should clearly have mentioned the following details, so that in case of any clarification, the same may be issued to them: <ul style="list-style-type: none"> <li>• Name of Company, Contact person, Mailing address, Telephone No. Email address, Mobile No. etc.</li> </ul>

**Note: Prequalification documents** will be opened in presence of the supplier's representative who chooses/authorized to attend.

## **1. Introduction**

Established in 1991, NRSP is the largest Rural Support Programme in the country in terms of outreach, staff and development activities. It is a not for profit organization registered under Section 42 of Companies Act 2017 (repealed Companies Ordinance 1984).

NRSP's mandate is to alleviate poverty by harnessing people's potential and undertake development activities in Pakistan. It has a presence in 72 Districts in all the four Provinces and Islamabad Capital Territory including Azad Jammu and Kashmir through Regional Offices and Field Offices. NRSP is currently working with more than 3.8 million poor households organized into a network of 255,831 Community Organizations. With sustained incremental growth, it is emerging as Pakistan's leading engine for poverty reduction and rural development.

## **2. Background and Methodology**

Southern Punjab Poverty Alleviation Project (SPPAP) is an IFAD-assisted project of Government of the Punjab. The main objective of the project is to increase income of 382823+ households by enhancing the employment potential of the people. As per intervention, Project target will fall under Poverty Score Range 0-32 (PMT Quantile 01 & 02) as per new National Socio-Economic Registry (NSER) data of BISP (2021). 100% of the households in the score range 0 to 26 (PMT Quantile 01) categories will be exempted from paying the 10% of the community contribution for community infrastructure component; In case of individual benefit under CPI component, 10% share (Cash or kind) will be mandatory even for households 0-26 PMT Quantile 01. Under CPI and CSP component, the households having PSC/NSER above than 32 (above PMT Quantile 02)/Non-score Households may be the beneficiaries.

SPPAP intends to provide Low Cost Housing Units to poorest women who are having their households NSCER score 0-26 PMT Quantile 01. This Low Cost Housing Unit is equipped with 570-585-watt solar home lighting system.

The process will be first to check the Eligibility criteria as per clause 4 of these documents. Suppliers scoring the min marks will be eligible, and their Prequalification documents will be further evaluated against the given technical specifications. Suppliers who could not score the minimum marks in the eligibility criteria, their Prequalification documents will not be further processed.

## **3. Procurement of Items**

NRSP is in process of shortlisting of companies/firms/suppliers/vendors for supply of ear tags for small ruminants (Goats) (As per given technical Specifications) through its CI's.

**Total Number of Ear Tags  
(with ear tag applicator)**

**45,000  
(Total number may vary)**

**As per below given geographic and year wise details (tentative):**

S. No	District	Tehsil
1	Bahawalpur	Ahmadpur East
2	Bahawalnagar	Bahawalnagar
3	Muzaffargarh	Jatoi
4	Rajanpur	Rajanpur
5	RY Khan	Liaqatpur
6	DG Khan	Taunsa Sharif
7	Layyah	Layyah
8	Bhakhar	Darya Khan
9	Mianwali	Isa Khel
10	Khushab	Khushab

The details are given below:-

Items/description	Specifications
<b>Ear Tag</b>	<p><b>Ear Tag Small</b> a two-Piece Clip ear tags with pin folded over the edge of the Ear and joined through. Pin should be smooth and sharp for pain free and rapid insertion. 2" high x 2.25" wide including neck.</p> <p><b>Raw Material:</b> the tag should be made from the ether grade thermoplastic polyurethane Elastomer Material that should be resistant to ultraviolet light, high and low temperature, impossible to reopen by wrench and should be tamperproof.</p> <p><b>Branding:</b> Each tag should have unique number of 4 digit of size 1-1/2" x 1/2" on one side &amp; IFAD and Project logo on size 1-1/2" x 1/2" on other side in single color (black). The printing technology to be used should be long-lasting.</p> <p><b>Life:</b> Life of tag should be at least 3 years.</p> <p><b>Color:</b> The Color of the tag should be preference be lemon yellow. (Picture attached in <b>Annex-I</b>)</p>
<b>Ear Tag Applicator</b>	<p><b>Ear Tag Applicator</b> <b>Target Use:</b> suitable for sheep and goats.</p> <p><b>Material:</b> High-strength aluminum alloy or coated stainless steel, rust and corrosion- resistant.</p> <p><b>Design:</b> Ergonomic, lightweight and user-friendly for long-duration use.</p> <p><b>Dimensions:</b> 25 x 5.2 x 2 cm</p> <p><b>weight:</b> +/- 300 gram</p> <p><b>Grip/Handle:</b> Non-slip, insulated handle with comfortable grip to reduce operator fatigue</p> <p><b>Color:</b> Multicolor</p> <p><b>Safety:</b> Smooth finish with rounded edges to prevent animal or operator injury</p> <p><b>Application:</b> Easy insertion for ear tags with minimum force required.</p> <p><b>Compatibility:</b> Must be compatible with standard ear tags for sheep and goats</p>

**Note: One Ear Tag Applicator to be supplied with each order of 1,000 ear tags free of cost. Minimum order would be 1,000 tags**

#### **4. Eligibility**

Eligibility criteria for the suppliers to participate is given below: -

- 4.1 Relevant Local Experience
- 4.2 Undertaking on Rs.100/- stamp paper dully attested by Notary Public for not blacklisted by any Government, Private or local or International organization. (no specific format for this undertaking)

#### **5. Submission**

- 5.1. Prequalification documents should be submitted in sealed envelope with clearly mentioned as  
“Prequalification documents under Ref# NRSP-SPPAP-V/AT/2025-26
- 5.2. Prequalification documents should have the below mentioned documents at least:
  - 5.2.1 Documentary evidence in the shape of Completion Certificate from client of experience for the successfully completed projects for the supply of ear tags in Govt. and/or Private Sectors. Contact details for each such project must be provided for verification purpose.
  - 5.2.2 Undertaking that Firm has never been blacklisted or never been involved in litigation with any government or private organization in business on Rs.100/- stamp paper dully attested by notary public. **(as per format attached as Annex III).**
  - 5.2.3 Technical Compliance sheet **(Annex II)**
  - 5.2.4 Sample of ear tag and applicator
  - 5.2.4 Any other documents
- 5.5. The supplier should take care in submitting the Prequalification documents and ensure that enclosed papers are not found loose and should be properly numbered and submitted in a file in proper manner so that the papers do not bulge out and tear during scrutiny.
- 5.6. Last Date of submission is **December 19, 2025** till 3:00 pm local time.
- 5.7. The Prequalification documents against this call must be submitted not later than **December 19, 2025** till 3:00 pm local time to the point of contact given below. Electronic submission will not be entertained. Any Prequalification document delivered after due date and time will be considered non-responsive and disqualified from further consideration.
- 5.8. The Prequalification documents should be addressed to:  
  
(Ref# NRSP-SPPAP-V/AT/2025-26  
Community Institutions (CIs) of NRSP  
Via  
National Rural Support Programme  
#7 Sunrise avenue, Near COMSATS University,  
Park Road, Chak Shahzad, Islamabad, Tel: +92(51) 8746170-173
- 5.9. Payment of applicable taxes to Govt. of Pakistan is be responsibility of supplier.
- 5.10. The Prequalification documents should remain valid for a period of 90 days from

- the closing date of the same. Any Prequalification documents falling short of the validity period is liable for rejection.
- 5.11. Clearance of the equipment from Tax/Govt. Authorities would be the responsibility of the supplier.
  - 5.12. The supplier may withdraw its Prequalification documents after its submission, provided that written notice of withdrawal is received by the purchaser prior to the closing date and time prescribed for submission of Prequalification documents. No Prequalification documents can be withdrawn by the supplier subsequent to the closing date and time for submission.
  - 5.16. Supplier can submit Prequalification documents for one lot or more than one lot(s).

## **6. Deliverables**

Ear Tags and Ear Tag Applicator as per details given section 3.

## **7. Submission of prequalification documents**

- 7.1. The Prequalification documents should comply with the technical specification required of the items as specified section 3. The Prequalification documents should be complete in all respects and contain all information asked for, with the Technical specification must be organized neatly and securely in the following manner.
  - 7.1.1. Prequalification documents as per details given in Clause 5.2
- 7.2. If the Prequalification documents are not submitted in the prescribed formats or any of the item in the as mentioned above, the Prequalification documents is liable for outright rejection.
- 7.3. Once the Prequalification document is submitted in sealed cover by the supplier, the purchaser will not accept any addition / alterations / deletions in the Prequalification documents. However, the purchaser reserves the right to seek clarification or call for supporting documents from any of the suppliers, for which the concerned supplier will need to submit the documentary evidence(s) as required by the purchaser.
- 7.4. Any Prequalification document, submitted within incorrect information will be liable for rejection. Further, if any supplier is found to have submitted incorrect information at any time, he/she may be debarred from participation in the future procurement processes.

## **8. Warranty & Maintenance**

Not Applicable

## **9. Currency**

All prices shall be expressed in Pakistani Rupees only.

## ***10. Cost of prequalification documents***

The supplier shall bear all the costs associated with the preparation and submission of prequalification documents, samples & testing of samples and Purchaser will in no case be responsible or liable for these costs regardless of the outcome of the bidding process.

## ***11. Deadline for Submission of prequalification documents***

Prequalification documents must be received by the Purchaser at the address specified in the documents not later than the specified date and time as specified in the Prequalification documents. In the event of the specified date of submission being declared a holiday for the Purchaser, the Prequalification documents will be received up to the stipulated time on next working day.

The Purchaser may, at its discretion, extend this deadline for submission of documents by amending the Prequalification documents.

## ***12. Confidentiality Statement***

All data and information received from Purchaser for the purpose of this assignment is to be treated confidential and is to be used ONLY in connection with the execution of these Prequalification documents. All intellectual property rights arising from the execution of these deliverables are assigned to Purchaser. The contents of written materials obtained and used in this assignment may not be disclosed to any third party without the expressed advance written authorization of Purchaser.

Purchaser may then disclose the draft, final report and/or any related information to any person and for any purpose they may deem appropriate.

## ***13. General Terms & Conditions***

- 13.1. Purchaser has the right to increase or decrease the quantity by 15% of any item before the time of final order placing.
- 13.2. The Purchaser reserves the right to resort to repeat or repeal the process without providing any reason what so ever. The Purchaser shall not incur any liability on account of such rejection.
- 13.3. The Purchaser reserves the right to modify any terms, conditions, quantities or specifications for submission of Prequalification documents and to obtain revised documents from the suppliers due to such changes, if any.
- 13.4. Canvassing of any kind will be a disqualification and the Purchaser may decide to cancel the shortlisting process from its empanelment.
- 13.5. The supplier is expected to examine all instructions, forms, Annexures, Terms and Conditions and specifications in the Prequalification documents. Submission of a document not responsive to the Prequalification documents in every respect will be at the supplier's risk and may result in the rejection of its document without any



further reference to the supplier.

#### ***14. Special Conditions.***

- 14.1. Supplier has to complete the supply to respective Community Institutions (CIs) level.
- 14.2. Payment will be made the respective Community Institutions (CIs) and no taxes would be deducted.

#### ***15. Rejection of the Prequalification documents***

The Prequalification documents are liable to be **rejected** if:

- The document doesn't bear signature of authorized person.
- It is received **through** E-mail or whatsapp.
- If the Prequalification documents received without compliance sheet.
- If the Prequalification documents received without sample of ear tag and applicator.
- It is received after **expiry** of the due date and time stipulated.
- **Incomplete Prequalification documents, including non-submission or non-furnishing of requisite documents/Conditional documents** not conforming to the Terms and condition stipulated in this Prequalification documents are liable for rejection by Purchaser.
- If any of the information provided is found incorrect/false or misleading.

#### ***16. Modifications and Withdrawal of Prequalification documents***

Prequalification documents once submitted will be treated as final and no further correspondence will be entertained on this.

- No Prequalification document will be modified after the deadline for submission.
- No supplier shall be allowed to withdraw the Prequalification documents, if the supplier happens to be a successful supplier.

#### ***17. Opening and Evaluation***

- The Purchaser will FIRST open the Prequalification documents, in the presence of supplier's representative(s) who choose/or are authorized to attend, at the time and date mentioned in Prequalification documents at the address mentioned.
- The supplier's representatives who are present shall sign the sheet certifying their attendance. In the event of the specified date of opening being declared a holiday for Purchaser, the document shall be opened at the stipulated time and place on next working day.
- Suppliers satisfying the eligibility criteria, technical requirements as determined by the Purchaser and accepting the Terms and Conditions of this document shall be prequalified.
- Decision of the Purchaser in this regard shall be final and binding on the suppliers.

## ***18. Clarifications***

To assist in the examination, evaluation and comparison of Prequalification documents, the Purchaser may, at its discretion, ask the supplier for clarification. The response shall be in writing and no change in the substance or price of the document shall be sought, offered or permitted.

## ***19. Purchaser's Right to Accept or Reject any or all Prequalification documents***

The Purchaser reserves the right to accept or reject any Prequalification documents, annul or repeat the process and reject all Prequalification documents at any time prior to finalize the prequalification, without there by incurring any liability to the affected supplier or suppliers or any obligation to inform the affected supplier or suppliers on the ground for the Purchaser's action.

## ***20. Governing Laws and Disputes***

All disputes or differences what so ever arising between the parties out of or in relation to the meaning and operation or effect of these Prequalification documents or breach there of shall be settled amicably. If, however the parties are not able to solve them amicably, the same shall be settled by arbitration in accordance with the applicable Pakistani Laws, and the award made in pursuance there of shall be binding on the parties. The Arbitrator/Arbitrators shall give a reasoned award.

## ***21. Authorized Signatory***

The supplier should indicate the **authorized officials from their organization** who can discuss, correspond, sign agreements/ contracts, raise invoice and accept payments and also to correspond.

## ***22. Appeal.***

The supplier can send their complaints or grievances in connection with this Prequalification and its shortlisting/finalizations to [complaints@nrsp.org.pk](mailto:complaints@nrsp.org.pk).

**Picture of the Ear Tag**



**Front**



**Back**

**Picture of the Ear Tag Applicator**



## Technical compliance sheet

S. No.	Parameters	Specifications Offered	Compliant (Yes/No)	Remarks (if any)
1	<p><b>Ear Tag Small</b> a two-Piece Clip ear tags with pin folded over the edge of the Ear and joined through. Pin should be smooth and sharp for pain free and rapid insertion. 2" high x 2.25" wide including neck.</p> <p><b>Raw Material:</b> the tag should be made from the ether grade thermoplastic polyurethane Elastomer Material that should be resistant to ultraviolet light, high and low temperature, impossible to reopen by wrench and should be tamperproof.</p> <p><b>Branding:</b> Each tag should have unique number of 4 digit of size 1-1/2" x 1/2" on one side and IFAD &amp; Project logo on size 1-1/2" x 1/2" on other side in single color (black). The printing technology to be used should be long-lasting.</p> <p><b>Life:</b> Life of tag should be at least 3 years.</p> <p><b>Color:</b> The Color of the tag should be preference be lemon yellow.</p> <p>(Picture attached in <b>Annex-I</b>)</p>			
2	<p><b>Ear Tag Applicator</b> <b>Target Use:</b> suitable for sheep and goats. <b>Material:</b> High-strength aluminum alloy or coated stainless steel, rust and corrosion-resistant. <b>Design:</b> Ergonomic, lightweight and user-friendly for long-duration use.</p> <p><b>Dimensions:</b> 25 x 5.2 x 2 cm</p> <p><b>weight:</b> +/- 300 gram</p> <p><b>Grip/Handle:</b> Non-slip, insulated handle with comfortable grip to reduce operator fatigue</p>			

	<p><b>Color:</b> Multicolor</p> <p><b>Safety:</b> Smooth finish with rounded edges to prevent animal or operator injury</p> <p><b>Application:</b> Easy insertion for ear tags with minimum force required.</p> <p><b>Compatibility:</b> Must be compatible with standard ear tags for sheep and goats</p>			
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Signature: \_\_\_\_\_

Company: \_\_\_\_\_

Stamp: \_\_\_\_\_

Date: \_\_\_\_\_

## **UNDERTAKING**

**(To be submitted on at least Rs.100/- stamp paper dully attested by notary public)**

Date:

I, the undersigned representative of M/s..... having its office at

.....  
.....

Do hereby affirms that our company/firm/organization is eligible because we;

- Are registered company/firm/organization.
- Are registered with NTN.
- Are not bankrupt or in the process of going bankrupt.
- Have not been convicted for an offense concerning professional conduct.
- Have not been guilty of grave professional misconduct (proven by any means which the contracting authorities can justify).
- Have fulfilled obligations related to payment of taxes.
- Are not guilty of serious misinterpretation in supplying information.
- Are not in situations of conflict of interest (with prior relationship to project or family or business relationship to parties in NRSP)
- Were not declared at serious fault of implementation owing to a breach of their contractual obligations
- Have no relation, direct or indirect, with any terrorist or banned organizations under the provision of Anti money laundering and anti-terrorist financing act of Pakistan.
- Are not on any list of sanctioned parties issued by the Pakistan Government, DIFD, USAID, UN agencies, European Union and others.
- Are not blacklisted by any Local/International organization, Government/semi Government department, NGO or any other company/organization.
- Have no relation, direct or indirect, with proscribed individual/entities/political expose person/s.
- Have not been reported for/under litigation for child abuse and child labor.
- Have never been involved in litigation with any government or private organization business.

Declared by:

\_\_\_\_\_  
(Signature)  
(Name)  
(Designation)

Witness:

Signature: -----

Name: -----

CNIC: -----

Attested by Notary  
Public