

## Terms of References: Hiring Consultant for Climate Data Analysis/ Profiling

### Basics about the assignment

**Objective:**

To analyse climate data and prepare profiles for the targeted areas.

**Deadline for Application/Confirmation:**

September 7<sup>th</sup>, 2022

**Duty Station:**

Open/ Preferably Islamabad

**Starting Date:**

September 15<sup>th</sup> 2022

### Background

National Rural Support Programme (NRSP) is working on some concept notes/ proposals on climate change to address various CC issues in Pakistan. In order to make good climate rationale for the targeted areas and linking it with proposed interventions, NRSP intends to hire climate change/ environment experts who have good experience and capacity in performing the similar assignment. This RFP is being issued to select atleast one expert, whom NRSP will engage to complete the assignment as per the scope of work explained in this document.

### Scope of work/ Deliverables

Sr#	Deliverables	Key activities	Estimated time
1	Consultant and NRSP are on one page and agreed to start work on the assignment.	<ul style="list-style-type: none"> <li>Meetings between Consultant and NRSP on ToRs of the assignment</li> </ul>	1 Day
2	30-Years climate data analysis for two tehsils including Badin (Badin District) and Mankera (Bhakkar District) of Pakistan to develop climate rationale for both tehsils. Indicatively, the following data may need to be analyzed: <ol style="list-style-type: none"> <li>Temperature</li> <li>Precipitation</li> <li>Wind</li> <li>Desertification</li> </ol>	<ul style="list-style-type: none"> <li>Data analysis by the Consultant</li> <li>Review and consultation meetings between Consultant and NRSP</li> </ul>	3 Days
3	Finalization of tehsils' climate profiles on the basis of climate data analysis	<ul style="list-style-type: none"> <li>Preparation of tehsils' climate profiles</li> <li>Review and consultation meetings between Consultant and NRSP</li> </ul>	1 Days

### Timeframe

Total time frame of this assignment is 5 working days, spread over 10 days. Contract signing date between consultant and NRSP will be considered as start date of this assignment. Moreover, if needed

consultant can approach NRSP for any no cost extension; which will be discussed by the both parties and after mutual understanding no cost extension may or may not be granted.

## Required Qualification and Experience

1. PhD in Climate Change (from a recognized national and/ or international university)
2. 10 Years of experience on managing and coordinating environment and climate change related projects
3. 5 Years of experience on assessments/ researches and data analysis for climate science/ environment

## Section-8: Selection Criteria and Scoring

#	Indicators	Scores	Means of Verifications (MoVs)
1	Master or PhD in Climate Change (from a recognized national and/ or international university)	<ul style="list-style-type: none"> <li>• Consultant having PhD in relevant subject: 15</li> <li>• Additional marks for a degree from a recognized international university/ school: 5</li> </ul> <p><i>(subtotal score = 20)</i></p>	>>Copy of Degree
2	10 Years of experience on managing and coordinating environment and climate change related projects	<ul style="list-style-type: none"> <li>• 10 Years' experience: 10</li> <li>• Consultant having more than 10 Years of relevant experience will get extra scores: 5</li> <li>• Consultants who has worked with Green Climate Fund - GCF (as consultant or staff) will get extra score: 10</li> </ul> <p><i>(subtotal score = 25)</i></p>	>>Profile of consultant, explaining jobs/ assignments, duration, work done, organization etc >>One experience certificate as sample (working experience on the relevant subject with any organization) >>Any email/ letter or simple document as proof regarding work experience with GCF
3	5 Years of experience on assessments/ researches and data analysis for climate science/ environment	<ul style="list-style-type: none"> <li>• 5 Years' experience: 10</li> <li>• Consultant having more than 5 Years of relevant experience will get extra scores: 5</li> <li>• Evidence of atleast one assessment/ research done on relevant topics of climate change/ environment: 5</li> <li>• Evidence of atleast one data analysis done on relevant topics of climate change/ environment: 10</li> </ul> <p><i>(subtotal score = 25)</i></p>	>>Profile of consultant, explaining jobs/ assignments, duration, work done, organization etc >>Assessment/ research report (one sample) >>Data analysis/ profiling (one sample)
<b>Total Score</b>		<b>70</b>	

*Note: 50% marks are required to qualify technically. Consultant will be selected on the basis of technical competencies and requirements of this assignment/ RFP; though next step will be to negotiate the cost/budget with the shortlisted consultant/s. NRSP might not be able to exceed the budget limits it has set for this assignment.*

## Budget and payments

Consultant is required to propose the total budget required for this assignment. Amount to be offered to the Consultant will include all applicable government taxes. 100% payment will be made to the consultant after the completion of the assignment, keeping in view the completion of deliverables mentioned above. Consultant can make his/her offer in the cover letter or email; upon submission of this proposal.

## Logistics

The Consultant will be contracted by the National Rural Support Programme (NRSP) and assignment will be facilitated by the Project Coordinator (to whom the Consultant will coordinate directly). All work will be done in Islamabad Pakistan (preferably).

## Hiring and selection

Process of national shopping method of procurement will be followed, as per the Procurement Guidelines of NRSP. For this purpose, NRSP will upload the TORs on its website so that interested consultants may apply for the assignment. Among the Consultants, who will apply for this assignment, one will be shortlisted and awarded this assignment accordingly. Proposals need to be submitted in soft via email to [procurement@nrsp.org.pk](mailto:procurement@nrsp.org.pk). In case the size of the documents is high, link (dropbox etc) of these documents can also be shared. Mention name of this assignment "**Hiring Consultant for Climate Data Analysis/ Profiling RQ-840**" in the email subject.

The consultants can send their complaints or grievances in connection with these TORs and its shortlisting/award to [complaints@nrsp.org.pk](mailto:complaints@nrsp.org.pk).